



**OFFICE OF THE MUNICIPAL CLERK/
ELECTION OFFICIAL**

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May 3, 2021

Ms. Karla Hart
4950 Wren Drive
Juneau, AK 99801

Dear Ms. Hart:

I have approved the petitioner committee's affidavits to begin the petition process for three Charter Amendment petitions as follows:

Initiative Short Title: Limit Cruise Ship Hours

Shall the Home Rule Charter of the City and Borough of Juneau, Alaska be amended by adding a new Section 15.15. Cruise Ship Restrictions, to read as follows:

Section 15.15(a). Cruise Ship Restrictions, Port Hours.

No cruise ship with a capacity of more than 250 passengers may be at dock or at anchor
between 7:00 p.m. and 7:00 a.m.

Limit Cruise Ship Hours. Yes []

Limit Cruise Ship Hours. No []

Initiative Short Title: Ship Free Saturdays

Shall the Home Rule Charter of the City and Borough of Juneau, Alaska be amended by adding a new Section 15.15. Cruise Ship Restrictions, to read as follows:

Section 15.15(b). Cruise Ship Restrictions, Saturdays.

No cruise ship with a capacity of more than 250 passengers may be at dock or at anchor
on Saturdays.

Ship Free Saturdays. Yes []

Ship Free Saturdays. No []

Initiative Short Title: Cruise Ship Size Limit

Shall the Home Rule Charter of the City and Borough of Juneau, Alaska be amended by adding a new Section 15.15. Cruise Ship Restrictions, to read as follows:

Section 15.15(c). Cruise Ship Restrictions, Tonnage.
No cruise ship larger than 100,000 gross tonnage may be at dock or at anchor
after January 1, 2026.

Cruise Ship Size Limit. Yes [___]
Cruise Ship Size Limit. No [___]

Included with this letter of instruction are seventy-five (75) bound petition booklets for each of the (three) above Charter Amendment Petitions for your circulation. Each signature page of the booklet is numbered with room for 10 signatures per page and each booklet contains five signature pages for a possible total of 50 signatures per booklet. This provides signature space for 3750, signatures per petition, and will hopefully be sufficient for your needs.

The inside cover of the petition booklet provides notice to the petition signers setting forth the requirement that to be valid the signature line must include the following information. This letter emphasizes those points.

As a signer of this petition:

1. You must be a registered municipal voter and provide your Voter Registration Number, Year of Birth, or Last 4 digits of your Social Security Number,
2. Your signature must be in ink and match your voter registration signature,
3. Your printed name must be legible and in the same form as the name appears on the state voter rolls,
4. You must include your residence address and it must be legible,
5. You must include your mailing address and it must be legible,
6. You must show your length of residence in the City and Borough,
7. You must have been a resident of the City and Borough for the immediately preceding thirty days,
8. You must include the date you are signing this petition.

Per CBJ Code 29.10.090 the following governs the determination of adequate and inadequate residence addresses:

- (a) A residence address for the purpose of initiative and referendum petition requirements is a locatable address where the person lives. A residence address is adequate only if it contains sufficient information to permit the person's place of residence to be found by an ordinary person with no particular knowledge of the City and Borough of Juneau area if such person is given the residence address information which appears on the petition, the official map of the City and Borough of Juneau, the approved house numbering maps of the City and Borough of Juneau, and relevant approved plan maps.
- (b) Notwithstanding the general definition provided in subsection (a) of this section, the

following shall be deemed to be **adequate** residence addresses.

- (1) A subdivision name with a lot and block number;
 - (2) A United States survey number when the smallest recorded subdivision which is applicable to the property is included;
 - (3) A milepost when accompanied by a road or highway name;
 - (4) A boat harbor or marina name when the stall, slip, or boat name is also included;
 - (5) A hotel or motel if the room number is numbered;
 - (6) A trailer court if the space number or street name and number within the trailer court is given;
 - (7) A house number with a street or highway name;
 - (8) An apartment or condominium name when accompanied by an apartment or unit number.
- (c) The following types of addresses are **inadequate** as a residence address:
- (1) A street name without a house number;
 - (2) A milepost without a highway or road name;
 - (3) A highway or road name without a milepost or house number;
 - (4) Alaska, Juneau, Douglas, Auke Bay, Vanderbilt Hill, Pinewood Park, Mendenhaven, Back Loop or any other similar designation by a geographic area or subdivision only;
 - (5) A rural route box number;
 - (6) A post office box number;
 - (7) A street, highway or road intersection;
 - (8) Any address which is ambiguous either on its face or becomes ambiguous upon consulting a map or plat to which one would be led from the residence address information;
 - (9) An illegible address.
- (d) If there is a dispute as to the adequacy of a residence address given by a person whose name has been rejected by the election official, the name shall be rejected if it is determined that a house number has been assigned to the place of residence of the person whose name has been rejected unless the assigned street name and house number or an accurate legal description of the property has been used on the petition.

(Serial No. 78-3, § 2, 1978; Serial No. 98-25, § 38, 1998; Serial No. 2001-28, § 2, 6-4-2001)

No portion of the booklet may be highlighted or otherwise marked as all information contained is pertinent. The booklets may not be disassembled and reassembled and are to be in the same bound condition as they were issued by our office.

Each booklet is to be assigned to a circulator whose name must be printed on the front cover of the assigned booklet. The circulator must sign each signature page in the booklet verifying the number of signatures collected for that page which they will then also record in the spaces provided on the last page in the certification section. The last page of the booklet contains a certification affidavit which must be completed by the circulator after all signatures for that booklet have been secured. Each signature page of the booklet does not have to be completed in full but once the certification affidavit is signed by the circulator, no new signatures may be collected in that booklet.

It is important to inform the circulators that petition booklets may not be left unattended and must remain in the custody of the circulator at all times.

Per CBJ Charter §7.3, a petition shall be filed in proper form with the clerk within thirty days after the date of issuance of petition pages. The petition shall be signed by a number of qualified municipal voters equal to at least twenty-five percent of the votes cast in the municipality at the preceding regular municipal election. The number of votes cast at the 2020 Regular Municipal Election was 11,875 so you will need to collect 2,968 signatures per initiative petition.

As specified in CBJ Charter § 7.6: Within ten days following the date on which the petition is filed in proper form, the clerk shall certify the petition if it bears the required number of signatures. Petition booklets must be submitted as a single instrument, all at one time, not piecemeal.

If you have any questions regarding this matter, please contact me at 907-586-5278. CBJ is currently in the process of changing all the internal CBJ phone numbers so our previous direct phone numbers will no longer be in effect.

Sincerely,

A handwritten signature in black ink, appearing to read "Elizabeth J. McEwen". The signature is fluid and cursive, with the first name "Elizabeth" written in a larger, more prominent script than the last name "McEwen".

Elizabeth J. McEwen
Municipal Clerk