

**Suspension of Planning Committee Rules of Procedure in response to Federal, State, and Local Declarations of Emergency Due to COVID-19.**

WHEREAS, COVID-19 or coronavirus is a contagious virus that is actively spreading across the world, including in the United States; and,

WHEREAS, Declarations of Emergency at the Federal, State, and Local level have been enacted; and

WHEREAS, the Governor and Assembly have issued multiple Health Mandates and Resolutions requiring social distancing and restricting group gatherings; and

WHEREAS, the Planning Commission is reviewing proposed agendas to ensure that meetings occur only regarding essential business; and

WHEREAS, consistent with State and Local guidance the Assembly, advisory boards, commissions, and committees have temporarily moved to telephonic participation to ensure the safety of our community; and

WHEREAS, upon balancing the health risks of COVID-19 and transparent government principles, the Planning Commission finds it necessary to temporarily change to how public meetings are conducted;

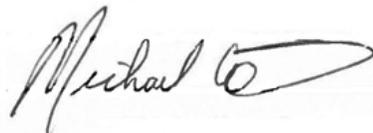
NOW, THEREFORE, THE PLANNING COMMISSION SUSPENDS AND MODIFIES ITS RULES OF PROCEDURE EFFECTIVE SEPTEMBER 8, 2020 THROUGH NOVEMBER 24, 2020; AS SET FORTH BELOW.

The following Rule are Suspended:

Rules 9(F), 10(A)(3), 10(B)(2)(a), 10(B)(3), 16(A), and 16(B).

The Suspended Rules are Replaced by the Following Process:

1. Telephonic or online platform participation is mandatory for any commissioners and members of the public attending the meeting;
2. The call-in number and online platform information will be provided to the commissioners and the public with the Agenda Packet, and will be published online;
3. Members of the public wishing to comment on non-agenda items are encouraged to call-in or join the online platform within five (5) minutes of the meeting start time to ensure their testimony is taken;
4. Materials must be submitted electronically to CDD no later than the Thursday before the meeting, if it is not possible to submit materials electronically, the applicant is directed to call CDD to arrange delivery of materials;
5. Written public comment must be received via email by 12pm the day prior to the scheduled Planning Commission meeting. Members of the public may call in or join the online platform to provide verbal comment during the public hearing.



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Michael LeVine, Planning Commission Chair